

**\*\*\*\*DRAFT MINUTES\*\*\*\* need to be “approved” at next meeting\*\*\*\***

**May 30, 2007  
IB Parent Meeting  
North Mecklenburg High School**

Scott Denham called the meeting to order. Meeting attendees all stated their names and their student's grade to start off the meeting. Scott said that he was expecting this meeting to be “where are we now” status meeting.

Meeting minutes from the April 25 meeting were not available. (*Update – 4-25-07 minutes will be emailed to all and posted at website.*)

CAS update from CAS committee

Joanne Skoog gave an update --- They are experiencing a lack of momentum right now at the end of the school year. They hope/plan to work on things over the summer in order to have a strong start to the school year. They stated four immediate CAS committee needs/wants:

- 1) CAS hours record keeping needs to be up and running. They have a capable parent volunteer willing to work on this. They hope that the CAS records can be converted to an excel spreadsheet because she could do so much more with the records (like generating quarterly reports, individual emails, etc). Hopefully such conversion can happen over the summer so that the system is ready to go at the start of school year.
- 2) Need to have wrong information taken OFF the website. (Need correct information on website also, but most important to have wrong information removed.)
- 3) Need decisions made regarding CAS Council. Who would be on it and how would they be notified – so that the council would also be ready at start of school year. They would like to have CAS Council start off very strong next year.
- 4) Freshman Orientation set up for before start of school next year. Part of the orientation would be CAS information presented to rising 9<sup>th</sup> grade students and parents. Would like to see much of this done as student to student. Would also like to see IB teachers getting involved or getting back involved. Also wanted CAS information to go out with summer homework

Other CAS thoughts and goals –

Would like to see CAS further integrated into the North Meck IB program. Would like to get all teachers thinking about this and involve teachers as much as possible. There needs to be a strong in house CAS leader to get things up and running strong.

Joanne expressed a desire to somehow have a 30 minute meeting with all IB teachers, possibly in the week after school lets out. A discussion followed and it was decided that

we would see if we could hold a breakfast at 8:00am on Tuesday, June 12<sup>th</sup> for the IB teachers if we could get approval to do so. Ms. Royal guessed that there were less than 40 IB teachers. (*after meeting follow-up – Ms. Royal received approval for breakfast*)

Ms. Royal commented that there are current 9<sup>th</sup> and 10<sup>th</sup> grade students that do not have their CAS hours for this school year. (Approximately 15 in each grade?) She stated that she will be turning these names over to CMS downtown and that these students will not be allowed to return to IB next year. (Some of these students were not planning to continue in the IB program already.)

IB Freshman Orientation – Discussed having a orientation meeting before school starts for incoming IB freshman and other new IB students and parents. A 3 hour meeting was decided upon sometime the week before the start of school, but avoiding other back to school open houses, etc. (6pm to 9pm on Tues, Wed, or Thur – August 21, 22, or 23) Ms. Royal will look into school schedule that week. Some thoughts were a general welcome followed by breaking into students and parents. It is envisioned that much of the student session would be student run. The main purpose of the session would be back-to-school orientation for 9<sup>th</sup> graders, but other new IB students/parents and other current IB students/parents would all be welcome.

Summer Homework -- Ms. Royal does not yet have information from all teachers on summer homework assignments. Therefore, it appears that the summer homework assignments for all grades will need to be mailed to students. Ms Royal stated that the only summer homework for rising seniors will be to complete their extended essay.

#### END OF YEAR INFO / SENIORS INFO

- IB TESTING - All IB testing is completed. All went well. All seniors are done.
- Senior exit info -- It was asked if there was any kind of exit interview with seniors. Ms. Royal said that at the end of one of the exams when students had to remain in the room she asked the seniors to write out any and all advice they had for IB students. Many of the results of this were compiled into a 3 page list that was handed out (will be posted on website also?). There are more comments still to be compiled.
- Ms. Royal had a list of all the colleges that IB seniors would be attending.

IB Staff for 2007/8 – Per Ms. Royal, we are only losing one IB teacher to the new Mallard Creek HS (because her home is so much closer to Mallard Creek HS). She is a Spanish teacher – replacement teacher has already been hired and is wonderful. 11<sup>th</sup> grade English teacher is only unknown at this time.

Study Abroad -- Ms. Royal attended April 27<sup>th</sup> Education Conference – She stated that one item brought up at conference was that they would like to see more of us involved in sending kids abroad. This generated a discussion within our meeting of different teacher/student trips and student travel abroad experiences – what has been done in past, what is done at other CMS schools, what is done at other schools in general, what the

money restraints are, etc. It was decided that it would be great if we could get something started at North Meck – starting out small with IB program students and align with language studies and possibly align with IB. No action items evolved from discussions.

IB Account -- Ms Royal asked about somehow starting an IB account. Nancy Mullins suggested that we could request that IB be a line item in the PTSA budget. With approximately 500 NM students in the program she thought this would be a valid request. A short discussion followed and it was decided that Nancy would request this.

Meeting with CMS – A discussion was held on the need to meet with someone from CMS downtown regarding CMS support of the IB program in general and North Meck specifically. Scott will pursue such a meeting.